

# TOWN OF WILTON

## SELECTMEN'S MINUTES

Date September 10, 2012

Time: 6:30 P.M.

Place: Town Office

Present: Chairman Steven J. McDonough, Selectmen Daniel E. Donovan, III, and William F. Condra and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman McDonough. The Lyndeborough Selectmen attended the meeting to discuss the school apportionment error of \$141,494 that was discovered in the 2010 tax rate computation. Present from Lyndeborough were Selectmen: Donnie Sawin, Arnie Byam, and Kevin Boette; also Kate Thorndike, Town Administrator, Burton Reynolds previous Town Administrator, and Geoff Brock, School Board Chairman. Also attending were Treasurer Mark Whitehill and accountant Stanley Greene. Chairman McDonough asked Mark to speak on the topic. Mark gave the history of the error, summarizing by stating that the Town of Lyndeborough had underpaid by \$141,494 and the Town of Wilton had overpaid by the same amount.

Mr. Reynolds and Ms. Thorndike agreed with the amount and the fact that Lyndeborough did owe the money to Wilton, the question is how Lyndeborough will pay Wilton back. It was suggested that Lyndeborough could give its' share of any surplus at the end of a school year back to Wilton until paid off. There was further discussion regarding the logistics and time involved if the plan is to be paid back with school surplus. Mr. Brock asked about the legality of using surplus money in this way. Selectman Donovan stated his concern with using surplus money, and wondered if it would be legal to pay it back via warrant articles over a period of time. It was decided to draft a joint letter to be reviewed by legal counsels from both towns. The Board

thanked the group for coming in.

Next on the agenda were representatives from NRPC; Kerrie Diers and Jeff Belanger. Kerrie talked about the Hazard Mitigation Plan. She explained that with this plan in place Wilton would have access to federal money. The last step in the process is to approve and sign a certificate of adoption. The Police Chief and Fire Chief have been involved with the plan.

Jeff is the Program Manager for the Granite State Future project. He explained that the program will be obtaining data from residents in all nine of the Regional Planning Commissions. A survey is available which asks the participant what their future vision is for their community. He explained that when complete, it will provide a useful tool for local governments and that the data will be accessible by anyone. Chairman McDonough mentioned that he would like to see budget information for similar towns for comparison purposes. Jeff mentioned that NRPC will hold their next meeting in the Milford Town Hall on September 19th at 6:30 P.M. which will begin with a meet and greet. The Chairman thanked them for coming and stated that the Board will review their information.

Next on the agenda was Lloyd Benjamin from Ciardelli Fuel Company to talk to the Board about reconsidering their recent decision regarding the procedure for issuing gas/propane/storage permits. Mr. Benjamin explained to the Board that it was difficult to get these permits because the Building Inspector was not always available. The Board stood by their decision that John needed to review the documents before a permit was issued. After further discussion, the Board came to an agreement that the Building Inspector would have specific office hours where he would be in his office to meet with customers, and his remaining hours could be used for inspections.

Next on the agenda were Hal Levine and Sara Spittel. They requested

a nonpublic session to discuss some Library issues. Selectman Condra made a motion to enter into nonpublic session per RSA 91-A:3,II(a) at 7:32 P.M. The motion was seconded and followed by a unanimous vote.

The regular meeting was called to order at 8:20 P.M.

The Selectmen approved a letter to be forwarded to the Water Commissioners regarding the hydrants.

Whiting Park was discussed next. Selectmen Donovan addressed the issue, stating that the land was given to the Town by the Whiting family with the stipulation that if it ever ceased to be used as a park then it would go back to the heirs. The unanimous feeling among the Board was not to give Whiting Park to the School District; the Town should keep it.

The artwork display process need to be reviewed by the Board of Selectmen. They will review a written policy at the next meeting.

The Board discussed the draft letter for the Pead Hill Communication Site. The proposed changes will be made as discussed.

The job description for the Public Works Director was approved.

The Selectmen reviewed a draft employee grievance form and stated that this would be a good time to review the new policy.

The Board agreed that Administrative Assistant Pam Atwood should be authorized to spend up to \$500.00 per incident to take care of matters as needed at Town Hall.

The Board discussed the Gage Road Easement and other conservation issues. They asked that Spencer Brookes and Lynne Draper be invited

to the next meeting.

A motion was made to adjourn the meeting at 9:47 P.M. followed by a voice vote with all in favor.

The Board signed the manifests for the week.

The minutes were approved.

Payroll was approved.

One (1) welfare lien was signed.

The MS-1 extension request was signed.

Respectfully submitted;

Pamela L. Atwood,  
Recording Secretary